



## BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

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# NOTICE

## Scheduled Meeting of the Bureau of Security and Investigative Services ADVISORY COMMITTEE

July 7, 2016  
10:00 a.m. -- 4:00 p.m.

Department of Consumer Affairs  
1625 North Market Boulevard, 1<sup>st</sup> Floor-Hearing Room  
Sacramento, CA 95834

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The Bureau of Security and Investigative Services (BSIS or Bureau) Advisory Committee (Committee) is an informal body comprised of volunteer members who provide insight and perspective to the Bureau on issues relating to the Locksmith, Repossessor, Private Investigator, Proprietary Private Security Services, Private Security Services including Bureau Certified Firearm and Baton Training Facilities and Instructors, and Alarm Company industries in California. The Committee may make recommendations to the Bureau on Items 6-12.

**This is an open meeting and members of the public are encouraged to attend.**

### AGENDA

1. Call to Order
2. Introduction and Swearing in of following individuals as Advisory Committee Members by Department of Consumer Affairs Director Awet Kidane:

#### Industry Members

Simon M. Cruz, Jr. (Firearm/Baton Training Facilities)  
Marcelle L. Egly (Repossession Industry)  
Sandra Lee Hardin (Locksmith Industry)  
Matthew J. Lujan (Private Patrol Operators/Security Guard Industries)  
Aaron "Riley" Parker (Private Investigator Industry)  
Tim B. Westphal (Alarm Industry)

Public Members

Douglas R. Lee (California Governor's Office of Emergency Services)

Lynn S. Mohrfeld (California Hotel & Lodging Association)

Nancy L. Murrish (Congress of California Seniors)

Captain Todd C. Inglis (Ventura County Sheriff's Department)

3. Roll Call/Establish Committee Quorum
4. Approval of Minutes from April 7, 2016 Meeting
5. Bureau Chief's Welcome Remarks and Bureau News and Updates, including:
  - o BreEZe Updates
  - o Licensing Unit Update
  - o Legislation Impacting the Bureau and private security industries
    - o SB 468 (Hill)
    - o SB 1362 (Mendoza)
    - o AB 1859 (Gallagher)
    - o AB 2632 (Olsen)
    - o SB 1155 (Morrell)
  - o Firearm Qualifications and Training Regulations
  - o New Bureau Staffing Positions
  - o Dissemination of BSIS Alarm and Locksmith Consumer Brochures
6. Discussion of Prioritization of BSIS Enforcement Cases
7. How the Department of Consumer Affairs Division of Investigation assists the Bureau on Unlicensed Locksmith Cases
8. Potential Revisions to the Industry Brochure for BSIS Consumer Guide to Repossession Agencies
9. Discussion of Approved Calibers for the Issuance of a BSIS Firearms Permit
10. Proposed Updates to the BSIS Firearms Training Manual
11. Proposed Revisions to the BSIS Law Enforcement Fact Sheet by Committee Workgroup
12. Potential Revisions to the Private Investigator Pocket Card
13. Establish Meeting Schedule for Future Advisory Committee Meetings
14. Public Comment on Items Not on the Agenda
15. Future Advisory Committee Meeting Agenda Items
16. Adjournment

The Committee operates and is regulated by the Bagley-Keene Open Meeting Act. Any item may be taken out of order upon approval by the committee. This meeting is open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. Items that are not on the Agenda cannot be discussed.

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This Committee meeting is scheduled to be webcast and accessible via the Department of Consumer Affairs website at <http://thedcapage.wordpress.com/webcasts>. However, circumstances or resource limitations beyond the control of the Committee, may preempt part or all of the meeting's webcast.

This meeting may be cancelled or changed without notice. To confirm a specific meeting please email the Bureau at [bsis@dca.ca.gov](mailto:bsis@dca.ca.gov).

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may submit a request by email to [bsis@dca.ca.gov](mailto:bsis@dca.ca.gov). Requests for accommodation should be made at least five (5) business days from the date of this meeting to provide the Bureau sufficient time to make arrangements for the needed accommodation.

You may access this agenda as well as obtain other information about the BSIS Advisory Committee at [www.bsis.ca.gov](http://www.bsis.ca.gov).