



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

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NOTICE

**Scheduled Meeting of the
COLLATERAL RECOVERY DISCIPLINARY REVIEW COMMITTEE**

June 12, 2018

Department of General Services
3737 Main Street
2nd Floor, Room 205
(room subject to change)
Riverside, CA 92501

8:30 a.m. – Until completion of business

Contact Person: Jasmine Argo
2420 Del Paso Road, Suite 270
Sacramento, CA 95834
(916) 575-7064

DisciplinaryReviewCommittee@dca.ca.gov

The purpose of the Collateral Recovery Disciplinary Review Committee (DRC) is to review applicants' appeals of the Bureau of Security and Investigative Services' (Bureau) denials of licensure and licensees' appeals of the Bureau's imposition of fines. The Collateral Recovery DRC is authorized to hear appeals of repossession agencies or their employees, as registered by the Bureau under Chapter 11 (commencing with Section 7500 of the Business and Professions Code).

Disciplinary Review Committee Members

Albert Martinez
Marci Baker
Darrel Woo
Ruth Atkins

Cases are heard in order of arrival so Respondents should confirm their appearance and arrival time by signing in on the “Respondent Sign-In” sheet upon entering the designated waiting room. However, the Committee may hear a case out of order due to hardship-related circumstances. The Committee will consider requests to be heard out of order on a case-by-case basis.

Persons that are not listed as Respondents on the meeting’s Agenda are not required to add their name to the sign-in list. This is an open meeting and any person may attend as a member of the public. Public attendees should not sign-in on the “Respondent Sign-In” sheet.

Important: No unscheduled cases will be heard by the DRC; Respondents with appeals pending should not sign-in if they are not listed on the agenda. Respondents with appeals pending may attend the public portions of the meeting as a member of the public and submit comment during public comment periods, however, Respondents may not address the committee with regard to their own appeal.

Note: Depending on the length of the hearing, the Committee may break a short time for lunch around 12:00pm.

MEETING AGENDA

The hearing order is approximate and subject to change

1. Call to Order and Establishment of Quorum
2. Training of Committee Members
 - a. Review of November 2017 Disciplinary Review Committee Manual
 - b. Ethical Decision Making
 - c. Bagley-Keene Open Meeting Act
3. Nomination and Election of 2018 Officers – Chairperson and Vice Chairperson

RESPONDENT’S NAME	PURPOSE FOR APPEARANCE
4. Doyle, Nicholas Sebastopol	Repossession Agency Employee Registration Denial
a. DRC Hearing b. Public Comment c. Closed Session (<i>Possible Action</i>) ¹ d. Report on Closed Session	
5. Greenleaf, Harold Pomona	Repossession Agency Employee Registration Denial
a. DRC Hearing b. Public Comment c. Closed Session (<i>Possible Action</i>) ¹ d. Report on Closed Session	

6. Public Comment on Items not on the Agenda

7. Agenda Items for Future DRC Meetings

8. Adjournment

The DRC operates under and is subject to the Bagley-Keene Open Meeting Act (Open Meeting Act).

This meeting may be cancelled or changed without notice. To confirm a specific meeting, please call the Bureau at 916-575-7064.

Any item may be taken out of order, upon approval by the committee, to accommodate speakers and/or to maintain a quorum. This meeting is open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act.

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Jasmine Argo at (916) 575-7064 or submit your request by email to DisciplinaryReviewCommittee@dca.ca.gov. Requests for accommodations should be made at least 5 business days prior to the date of this meeting to provide the Bureau sufficient time to make arrangements for the needed accommodation.

You may access this agenda as well as obtain other information about the Disciplinary Review Committee at <http://www.bsis.ca.gov/consumers/decisions.shtml>

¹ Pursuant to subdivision (c) (3) of Section 11126 of the Government Code, the Committee will meet in closed session to consider proposed disciplinary actions