

BSIS STAFF REPORT

August 2024

LICENSING UPDATE

The Licensing Unit is comprised of three Associate Governmental Program Analysts (AGPA), seventeen Staff Services Analysts (SSA), nine Program Technician IIs (PTII), one Management Services Technician (MST), one Supervisor Program Technician III (SPTIII), and three Staff Services Manager Is (SSMI).

In Fiscal year 2023-2024, Employee Licensing received 93,065 initial applications, Company Licensing received 2,906 initial applications, and Firearm and Baton Licensing received 15,270 initial applications. All three licensing units achieved their target processing times.

LICENSING POPULATION BY LICENSE TYPE THROUGH JUNE 30, 2024

License Type	Total
Security Guard	330,316
Firearm Permit	43,722
Baton Permit	36,775
Private Patrol Operator	2,977
PPO Branch	414
Training Facility Firearm	342
Training Facility Baton	163
Training Facility Firearm Instructor	665
Training Facility Baton Instructor	211
Proprietary Private Security Officer	9,152
Proprietary Private Security Officer Employer	655
Alarm Company Employee	13,564
Alarm Company Operator	1,499
Alarm Company Branch	235
Alarm Company Qualified Manager	1,575
Locksmith Employee	1,779
Locksmith Company	2,194
Locksmith Company Branch	32
Repossessor Agency Employee	498
Repossessor Agency	210
Repossessor Agency Qualified Manager	220
Private Investigator	6,663

Private Investigator Branch	123
Approved Trainer Guard	347
Approved Trainer PSO	141

OUTREACH

Chief Jensen attended the California Association of Licensed Security Agencies, Guards and Associates (CALSAGA) board meeting on May 16, 2024, where she answered questions about the new training requirements. On June 19, 2024, Assistant Chief Stodolski attended a meeting of the California Region of Security Leaders composed of hospital executives where he also answered questions about the new training requirements.

ENFORCEMENT UPDATE

DISCIPLINARY REVIEW UNIT (DRU)

The Disciplinary Review Unit (DRU) is comprised of one AGPA, two SSAs, three MSTs, and one SSMI. DRU staff receive and review Criminal Offender Record Information (CORI) including all rap sheets, subsequent arrest notifications, subsequent dispositions (conviction information), and firearm prohibitions from the California Department of Justice (DOJ).

Application denials to date are as follows:

<u>Denial Type (July 1, 2023 – June 18, 2024)</u>	<u>Total</u>
Application Denials (criminal convictions)	3,109
Firearm Permit Denials (DOJ Prohibited)	287
Total Denials:	3,396

CASE MANAGEMENT (CM)

Case Management is comprised of one SSMI (Specialist) who oversees and facilitates the Disciplinary Review Committee program and two AGPAs who manage and facilitate all cases referred to the Attorney General's (AG) Office for appeals, denials, and formal discipline. Case management analysts also monitor licensees who are placed on probation. Cases currently pending include accusations to begin the process to revoke licenses, statement of issues denying a license, citation appeals, firearm revocation appeals, and firearm assessment appeals. To date, there are 90 BSIS cases pending at the AG's Office.

COMPLAINT INTAKE/COMPLAINT RESOLUTION

Complaint Intake and Complaint Resolution is comprised of four SSAs, one MST, one AGPA and one SSMI. Currently, the average number of days for Complaint Intake staff

to initiate a complaint is eight days from receipt. Complaint Resolution staff currently have 244 pending cases, 88 of which are Incident Reports. Current fiscal year to date, staff have negotiated \$92,342 in savings for California consumers.

ENFORCEMENT

The BSIS Enforcement Unit is comprised of nine AGPAs, one MST, four Special Investigators (SI) and an SSMI. The AGPAs investigate complaints and conduct inspections of Bureau licensees. The average caseload for Enforcement AGPAs is 39 complaints and 14 active inspections. Currently, the average number of days to investigate a complaint from initiation to closure is 61 days. Enforcement continues to be active in investigating allegations of unlicensed activity. To date, 30% of pending investigations involve unlicensed activity and 56% of the citations issued this fiscal year have been for unlicensed activity.

Complaints FY 2023-24		
Security Guards	1351	38%
Private Patrol Operator	1119	31%
Alarm Company Operator	209	6%
Private Investigator	187	5%
Repossessor Agency	162	4%
Firearm Permit	146	4%
Proprietary Private Security Employer	106	3%
Locksmith Company	87	2%
Proprietary Private Security Officer	59	2%
Training Facility Firearm	30	1%
Alarm Company Employee	10	0%

Unlicensed Activity Citations FY 2022-23		
Private Patrol Operator	22	61%
Security Guard	9	23%
Alarm Company Operator	2	5%
Locksmith Company	1	3%
Private Investigator	1	3%

Unlicensed Activity Citations FY 2023-24		
Private Patrol Operator	28	48%
Security Guard	9	16%
Private Investigator	5	9%
Locksmith Company	4	7%
Alarm Company Operator	2	3%

POLICY AND ADMINISTRATION UPDATE

STAFFING UPDATE

The Bureau has 77.9 permanent, full-time positions (in addition to temporary staff). As of June 1, 2024, the Bureau has a 6.4% vacancy rate, which equates to 5 vacant positions. Management is working to fill all positions as soon as possible.

BUDGET UPDATE

Table 1 – BSIS Fund Condition				
	PY 2022-23	CY 2023-24	BY 2024-25	BY+2 2025-26
Beginning Balance	\$5,157	\$6,302	\$7,975	\$6,143
Total Revenues & Transfers	\$16,844	\$18,436	\$18,216	\$18,199
Expenditures	\$15,699	\$16,763	\$20,048	\$20,449
Fund Balance	\$6,302	\$7,975	\$6,143	\$3,893
Months in Reserves	4.5	4.8	3.6	2.2

LEGISLATIVE UPDATE

2024 Legislation

August 31, 2024 is the last day for each house of the California Legislature to pass bills. The Governor has until September 30, 2024 to sign or veto bills passed by the Legislature.

1. [Assembly Bill 2228 \(Villapudua\)](#)

This law:

- Would allow a licensed repossession agency to serve a debtor with a notice of seizure by regular mail addressed to the current address, if known, or by personal service.

Status update: This bill is dead. However, according to the author's office, select provisions will be incorporated into Senate Bill 1454.

2. [Assembly Bill 2120 \(Chen\)](#)

This law:

- Would exempt repossession agencies and their employees from certain prohibitions against trespass while they are on private property searching for collateral or repossessing collateral.

Status update: In Senate, re-referred to Committee on Appropriations. Referred to suspense file.

3. Senate Bill 1454 (Ashby) – BSIS Sunset Bill

This law:

- Extends the Bureau of Security of Investigative Services Sunset date to January 1, 2029.
- Extends the respective Sunset dates authorizing licensed private investigators and alarm companies to be organized as an LLC to January 1, 2030.
- Authorizes the Bureau to cite persons licensed under the Collateral Recovery Act for violations of the act or other BSIS regulation.
- Requires every agreement between a private investigator and a client be in writing, as specified. A private investigator must maintain a legible copy of the signed agreement and investigative findings, including any written report, for a minimum of two years, and the agreement must be made available for inspection by BSIS upon demand.
- Deletes several exempted entities from the Proprietary Security Services Act.
- Exempts federally recognized tribes that have one or more employees who provide unarmed security services only for the federally recognized tribe, and an unarmed individual employed by a federally recognized tribe who is providing security services only for the federally recognized tribe, from the Proprietary Security Services Act.
- Makes other conforming technical changes as necessary to allow tribal participation in BSIS-regulated security activities.

Status update: In Assembly, re-referred to Committee on Appropriations. Set for first hearing. Placed on suspense file.

UPDATE ON ENACTED OR PENDING REGULATIONS

1. Fees – California Code of Regulations (CCR) Title 16, Division 7, Article 8, Sections 638-642.5
 - The regulation package is currently in the production phase. Once we are ready for submission, a notice will be posted on our website to keep the public informed.